

**IT IS THE VENDOR'S RESPONSIBILITY TO  
CHECK FOR ADDENDUM PRIOR TO SUBMITTING PROPOSALS**

## **NOTICE TO BIDDERS SPECIFICATION NO. 05-090**

The City of Lincoln, Nebraska intends to purchase and invites you to submit a sealed bid for:

### **9' STEEL SERVICE BODY WITH CRANE**

Sealed bids will be received by the City of Lincoln, Nebraska on or before 12:00 noon **Wednesday, April 13, 2005** in the office of the Purchasing Agent, Suite 200, K Street Complex, Southwest Wing, 440 South 8th Street, Lincoln, Nebraska 68508. Bids will be publicly opened and read at the K Street Complex.

Bidders should take caution if U.S. mail or mail delivery services are used for the submission of bids. Mailing should be made in sufficient time for bids to arrive in the Purchasing Division, prior to the time and date specified above. Late bids will not be considered. **Fax or e-mail bids are not acceptable. Bid response must be in a sealed envelope.**

**EQUIPMENT SPECIFICATIONS**  
**FOR**  
**9' STEEL SERVICE BODY WITH CRANE**

**1. APPLICATION**

- 1.1 This service body with crane will be mounted on a 2005, Ford F450, 16,000 GVWR, 60" C.A. Cab and Chassis for use by the Public Works and Utilities Water Section in repair of water service lines, valves and hydrants.
- 1.2 Contact, Jim Chiles @ 402-441-4941 for detailed cab and chassis specifications.

**2. MODEL**

- 2.1 The equipment furnished under these specifications shall be new of the latest improved model in current production as offered to the commercial trade.
- 2.2 Example Body and Crane:
  - 2.2.1 Omaha Standard 108D54V with Auto Crane 3203PRX
  - 2.2.2 Knapheide 6108D54J with Auto Crane 3203PRX
- 2.3 Advertised standard equipment of example bodies meets the general requirements for dimensions, design and construction.
- 2.4 All advertised standard equipment shall be provided whether or not specifically addressed.
- 2.5 All required non-standard items will be addressed in the technical specifications.
- 2.6 Bids shall include all installation, pick up of cab and chassis from 901 North 6<sup>th</sup> Street, Lincoln, Nebraska, and delivery costs.

Meets Specs.

Yes No

**3. APPROXIMATE BODY DIMENSIONS**

- |       |       |     |                       |
|-------|-------|-----|-----------------------|
| _____ | _____ | 3.1 | 108" length           |
| _____ | _____ | 3.2 | 96" width             |
| _____ | _____ | 3.3 | 40" height            |
| _____ | _____ | 3.4 | 54" floor width       |
| _____ | _____ | 3.5 | 20" compartment depth |

**4. COMPART MENTATION**

- |       |       |       |  |
|-------|-------|-------|--|
| _____ | _____ | 4.1   | Street Side:   |
| _____ | _____ | 4.1.1 | Front Vertical: Three (3) 250 lb. capacity adjustable shelves, with 15 removable dividers. |
| _____ | _____ | 4.1.2 | Horizontal: One (1) 250 lb. capacity pull-out shelf, with 6 removable dividers.            |
| _____ | _____ | 4.1.3 | Rear Vertical: Five (5) 250 lb. capacity adjustable shelves, with 15 removable dividers.   |
| _____ | _____ | 4.2   | Curb Side:   |
| _____ | _____ | 4.2.1 | Front Vertical: Two (2) 250 lb. capacity adjustable shelves, with 10 removable dividers.   |
| _____ | _____ | 4.2.2 | Horizontal: One (1) 250 lb. capacity pull-out shelf, with 6 removable dividers.            |

Meets Specs.

Yes No

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4.2.3 Rear Vertical: 4,000 lb. crane reinforcement with three (3) 250 lb. capacity adjustable shelves, for installation of inverter and batteries.

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4.2.3.1 Compartment will be vented via two (2) louvered vents.

## 5. **ADDITIONAL EQUIPMENT AND ACCESSORIES**

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5.1 12 ga. steel tread plate overlay on curb side compartment top, backs and tailgate.

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5.2 Four (4) recessed 2,000 lb. D-ring type cargo tie downs mounted in cargo floor at outside center and rear corners.

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5.3 Heavy-duty double spring retainer door holders on all swing open doors, with cable stays on drop down design doors.

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5.4 Stainless steel weather proof, paddle handle rotary latch system on all doors, with key locks and automotive type neoprene door seals.

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5.5 Full length stainless steel door hinges.

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5.6 1/8" steel tread plate floor.

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5.7 Louvered or punched rear window protector.

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5.8 Two (2) chrome entry grab handles at rear of body.

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5.9 1/8" aluminum tread plate rock guards on lower front corners.

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5.10 Full length drip molding.

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5.11 Double panel 10" tailgate with slam type rotary latch and link arm supports.

## 6. **REAR BUMPER AND APRON**

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6.1 Heavy-duty 1/8" tread plate steel 12" deep bumper with full height and width tread plate apron.

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6.2 Bumper to be as wide as possible and still accommodate crane outrigger mounting.

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6.3 Pintle hook recess with Buyers # PH20 hook and Buyers B46 safety chain D-rings.

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6.4 Ground to top of bumper to be approximately 24 inches.

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6.5 Ground to center of pintle to be approximately 20 inches.

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6.6 Bumper shall be complete with additional reinforcement to allow maximum towing capacities of pintle specified.

## 7. **LIGHTING SYSTEM**

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7.1 All lights to meet F.M.V.S.S. 108

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7.2 Flexible (tube) type compartment lights installed on sides and top of compartment door opening inner lip.

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7.3 Stop, tail, turn and backup lights will be recess mounted in compartment ends with interior protective light guards.

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7.4 Backup lights will be incandescent with all other 108 lighting to be LED.

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7.4.1 Turn signal normal flash pattern will be maintained.

Meets Specs.

Yes No

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- 7.5 Wiring harness for all 108 lighting to be factory assembled one piece design with sealed connectors securely attached to the body.
- 7.6 Whelen ATowman's Edge Super-LED 60" light bar with the following:
- 7.6.1 Four (4) corner Linear Super-LED lamps (amber).
- 7.6.2 Four (4) front Linear Super-LED lamps (amber).
- 7.6.3 Two (2) front Halogen work lights.
- 7.6.4 Two (2) rear Halogen work lights.
- 7.6.5 One (1) right side Halogen alley light.
- 7.6.6 One (1) left side Halogen alley light.
- 7.6.7 Integral rear-facing Linear Super-LED six (6) lamp Traffic Advisor, capable of producing a minimum of four (4) sequential flash patterns: *ALeft@Arrow*, *ARight@Arrow*, *ASplit@Arrow*; and a *ACautionary@* flash pattern (amber).
- 7.6.8 Light bar will be installed on a fabricated mount bracket, off the front of the cab protector.
- 7.7 Traffic advisor will be controlled through a under dash mounted Whelen ATACTRL1A control head.
- 7.8 One (1) Whelen Power Control Center ( #PCCHD1) under dash mounted, with switches labeled and wired as follows (left to right).
- 7.8.1 Strobe lights.
- 7.8.2 Compartment lights.
- 7.8.3 Right alley light.
- 7.8.4 Left alley light.
- 7.8.5 Front and rear work lights.
- 7.8.6 Power Inverter
- 7.9 Car Quest # CPR 70080 six pole round trailer receptacle.
- 7.10 All wiring to be loomed and installed in a neat and professional manner.
- 7.11 Wire splices to be soldered heat shrink type (crimp type connectors not acceptable).

**8. CRANE**

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- 8.1 Auto Crane Model 3203 PRX or equal.
- 8.2 Power boom extension from 7' to 11'.
- 8.3 Manual boom extension to 15'.
- 8.4 360° continuous power rotation.
- 8.5 3200 lb. capacity @ 3 foot.
- 8.6 660 lb. capacity @ 15 foot.
- 8.7 Power elevation, rotation and winch.
- 8.8 Single line swivel block with hook.
- 8.9 62' of 7/32" aircraft quality cable.
- 8.10 Crane shall be mounted on curb side rear compartment.
- 8.11 Crane reinforcement shall be designed and installed in a manner which prevents damage to the body or truck components during crane operation and **must** include secure attachment of the outrigger tube to the crane reinforcement.
- 8.12 Crane installation to be performed in accordance with body manufacture and Auto Crane recommendations.

Meets Specs.

Yes No

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8.13 Four (4) function control with 17' removable pendant to control the following:

8.13.1 Rotation

8.13.2 Boom raise/lower

8.13.3 Hoist in/out

8.13.4 Extension in/out

8.14 Crane will be powered through BCI Group # 31 deep cycle battery, minimum 180 Reserve Capacity installed in curb side rear vertical compartment on bottom shelf. (Battery to be in a marine type battery box, wired in parallel with inverter battery for maximum amp/hour capacity).

8.14.1 Master electric disconnect switch will be provided with the switch control easily accessible on the curb side compartment end.

8.15 Outriggers to be pin type manual out, crank down design.

**9. POWER INVERTER**

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9.1 Dimensions Model #12X25U Quasi-sine AC power inverter.

9.2 Inverter shall be installed in curb side rear vertical compartment on top shelf.

9.3 BCI Group #31 deep cycle battery, minimum 180 Reserve Capacity installed in curb side rear vertical compartment on bottom shelf. (Battery to be in a marine type battery box, wired in parallel with crane battery for maximum amp/hour capacity).

9.4 Two (2) GFI duplex weather proof receptacle, one each on curb and street side compartment end.

9.5 Remote activated through Power Control Center as described in section 7.8.

9.6 Installation wiring and fusing shall meet or exceed all requirements as described in the Dimensions Installation Guide.

**10. MOUNTING**

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10.1 Provisions shall be made to the truck cab and chassis before the body is mounted, to fully support the body mounting frame and understructure. The method used must not jeopardize the truck warranty. All welding and construction techniques shall reflect professional workmanship. Body shall have provision for fuel filler outside of compartment.

10.2 The addition of rear springs required to level the truck following installation of body and crane, is the responsibility of the successful bidder.

**11. PAINT**

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11.1 Color shall match cab color. (Ford 2005 Silver Metallic)

11.2 Pre-paint preparation shall be as advertised by the example body manufacture.

11.3 Final coat shall be Sherwin Williams SUNFIRE acrylic urethane or equal with application to meet or exceed all requirements as described in the Product Data Sheet.

Meets Specs.  
Yes No

**12. WARRANTY**

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- 12.1 Manufacture's standard warranty shall apply.  
12.2 The manufacture's standard warranty shall be stated in the bid proposal.  
12.3 All warranty work will be performed at the Fleet Services Garage, 901 N. 6<sup>th</sup> Street, Lincoln, Nebraska, any transportation required for warranty work will be the vendor's responsibility.

**13. DELIVERY REQUIREMENTS**

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- 13.1 The City of Lincoln will provide a new 2005 Ford F450 cab and chassis (16,000 lb. GVWR, 60" CA) for mounting of the body and accessories.  
13.2 It is the responsibility of the successful bidder to transport the cab and chassis from the Fleet Services Garage, 901 N. 6<sup>th</sup> Street, Lincoln, Nebraska to successful bidders place of business.  
13.3 The body supplier shall be responsible for supplying a completed vehicle sticker affixed to the vehicle in the proper location.  
13.4 Any units showing a lack of proper dealers pre-delivery service will be subject to rejection until vehicle is properly serviced.  
13.5 Dealer's decals, stickers or other signs shall not be put on units; manufacture's nameplates, stampings and other signs are acceptable.  
13.6 Bidders shall state the maximum number of days, after receipt of chassis, the unit will be delivered to the City of Lincoln, complete and ready for operation.  
13.6.1 Bidder's should be as realistic as possible, whereas failure to meet the stated delivery will be a consideration in future bid awards.  
13.7 The completed unit shall be delivered F.O.B. to Fleet Services Garage, 901 N. 6<sup>th</sup> Street, Lincoln, Nebraska complete and ready for operation.

**14. OPTION (please price each option separately)**

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- 14.1 FM wireless remote and pendent remote crane control.  
14.2 Golight Model 2020 with #49420 flood lamp, permanent mount work light with dash mounted remote control installed in front center area of cab roof.  
14.3 Hydraulic tool circuit as follows:  
14.3.1 Power Take Off will be cast iron construction.  
14.3.2 Unit will be capable of mounting to a Ford TorqShift transmission.  
14.3.3 PTO will be Hot Shift design and have a direct mount hydraulic pump.  
14.3.4 PTO to engine speed will be 154%.  
14.3.4.1 Pump will be 1.28 cubic inch displacement to produce 10.3 GPM at 1200 engine RPM.  
14.3.4.2 **Chelsea Model #246FMKSP-B255 or equal.**  
14.3.5 Hydraulic valve will incorporate an on/off lever, relief valve and flow control with an adjustable range from 0 to 16 GPM.  
14.3.5.1 **Parker Model QAB-75-A00-B16-NA**  
14.3.5.2 A 12 volt activated on/off dump valve will be installed in with a weather proof switch located on the right front corner of the body.

Meets Specs.

Yes No

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14.3.6 Flow meter will be installed so that it is easily viewed when adjusting the flow rate at the hydraulic valve.

14.3.6.1 **Lake monitor Model B4A-6HH-20**

\_\_\_\_\_

14.3.7 Hydraulic reservoir will have a nominal capacity of 30 gallons.

14.3.8 Reservoir will be installed in the left front corner of the cargo area.

The reservoir assembly will include a sight temperature gauge, filler breather, magnetic drain plug and suction strainer.

14.3.8.1 Approximate dimensions 24" Wide x 15" Deep x 20" High.

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14.3.9 Hydraulic filter will have spin-on type element rated at 10 micron nominal. Ports will be 1-1/4" NPT. A 1-1/4" NPT ball valve will be installed between the filter and the reservoir for filter service.

14.3.9.1 **FPC Model 50044C-510N**

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14.3.10 Self winding hose reel with 50' of **2"** 2,500 psi dual hydraulic hose with dual hose stop and HTMA 3/8 flat face couplers will be installed in the right front corner of the cargo area, parallel to the bulkhead with the hose accessible from the curb side front corner.

14.3.10.1 **Cox Model TDMP-N-450**

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14.3.11 Control valve and flow meter will be neatly installed in the area of the hose reel with a clear view and access for flow adjustments.

14.3.12 Full width and height protective partition will be constructed of expanded metal with square tube steel frame and securely mounted in front of hydraulic components. Partition will be painted black in color.

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14.4 Aluminum construction top-side tool box. (Weather Guard Model #391 or equal)

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14.4.1 Box will be 18"H. x 16"D. x 90"W. and installed even with the outer edge on top of the street side compartment, in a centered position.

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14.4.2 Double drop down doors with cable stays.

\_\_\_\_\_

14.4.3 Stainless steel weather proof, paddle handle two-stage latch system, \ with key locks and automotive type neoprene door seals.

**SPECIFICATION NO. 05-090**  
**BID OPENING TIME: 12:00 NOON**  
**DATE: Wednesday, April 13, 2005**

The undersigned, having full knowledge of the requirements of the City of Lincoln for the below listed phases and the contract documents (which include Notice, Instructions, this Proposal, Specifications, Contract, and any and all addenda) and all other conditions of the Proposal, agrees to enter into a contract with the City the below listed fees for the performance of this Specification, complete in every respect, in strict accordance with the contract documents at and for fees listed below.

**ADDENDA RECEIPT:** The receipt of addenda to the specification numbers \_\_\_\_ through \_\_\_\_ are hereby acknowledged. Failure of any submitter to receive any addendum or interpretation of the specifications shall not relieve the submitter from any obligations specified in the request. All addenda shall become part of the final contract document.

**Bid Schedule**

<b><u>Item</u></b>	<b><u>Qty.</u></b>	<b><u>Unit</u></b>	<b><u>Description</u></b>	<b><u>Unit cost</u></b>	<b><u>Total Cost</u></b>
1.	1	each	9' Steel Service Body as specified.	\$_____	\$_____
<b>Options:</b>					
2.	1	each	FM Wireless Remote & Pendent Remote Control Crane as specified	\$_____	\$_____
3.	1	each	Hydraulic Tool Circuit as specified	\$_____	\$_____
4.	1	each	Aluminum Construction Top-side Tool Box	\$_____	\$_____
5.	1	each	Golight as specified	\$_____	\$_____

**BID SECURITY REQUIRED:** \_\_\_\_\_ YES ☒ NO

**AFFIRMATIVE ACTION PROGRAM:** Successful bidder will be required to comply with the provisions of the City's Affirmative Action Policy (Contract Compliance, Sec. 1.16). The Equal Opportunity Officer will determine compliance or non-compliance with the City's policy upon a complete and substantial review of successful bidder's equal opportunity policies, procedures and practices.

The undersigned signatory for the bidder represents and warrants that he has full and complete authority to submit this proposal to the City, and to enter into a contract if this proposal is accepted.

**RETURN 2 COMPLETE COPIES OF PROPOSAL AND SUPPORTING MATERIAL.**  
**MARK OUTSIDE OF BID ENVELOPE: SEALED BID FOR SPEC. 05-090**

\_\_\_\_\_  
**COMPANY NAME**

\_\_\_\_\_  
**BY (Signature)**

\_\_\_\_\_  
**STREET ADDRESS or P.O. BOX**

\_\_\_\_\_  
**(Print Name)**

\_\_\_\_\_  
**CITY, STATE      ZIP CODE**

\_\_\_\_\_  
**(Title)**

\_\_\_\_\_  
**TELEPHONE No.      FAX No.**

\_\_\_\_\_  
**(Date)**

\_\_\_\_\_  
**EMPLOYER'S FEDERAL I.D. NO.  
OR SOCIAL SECURITY NUMBER**

\_\_\_\_\_  
**ESTIMATED DELIVERY DAYS**

\_\_\_\_\_  
**E-MAIL ADDRESS**

\_\_\_\_\_  
**TERMS OF PAYMENT**

Bids may be inspected in the Purchasing Division offices during normal business hours, **after** tabulation by the purchasing agent. If you desire a copy of the bid tabulation to be mailed to you, you must enclose a self-addressed stamped envelope with your bidding documents. Bid tabulations can also be viewed on our website at: [lincoln.ne.gov](http://lincoln.ne.gov) Keyword: Bid



# INSTRUCTIONS TO BIDDERS

## CITY OF LINCOLN, NEBRASKA PURCHASING DIVISION

### **1. BIDDING PROCEDURE**

- 1.1 Bidder shall submit two (2) complete sets of the bid documents and all supporting material. All appropriate blanks shall be completed. Any interlineation, alteration or erasure on the specification document shall be initialed by the signer of the bid. Bidder shall not change the proposal form nor make additional stipulations on the specification document. Any amplified or qualifying information shall be on the bidder's letterhead and firmly attached to the specification document.
- 1.2 Bid prices shall be submitted on the Proposal Form included in the bid document.
- 1.3 Bidders may submit a bid on an "all or none" or "lump sum" basis, but should also submit a quotation on an item-by-item basis. Bidding documents shall be clearly marked indicating the kind of proposal being submitted.
- 1.4 Each bid must be legibly printed in ink or by typewriter, include the full name, business address, and telephone number of the bidder; and be signed in ink by the bidder.
- 1.5 A bid by a firm or organization other than a corporation must include the name and address of each member.
- 1.6 A bid by a corporation must be signed in the name of such corporation by a duly authorized official thereof.
- 1.7 Any person signing a bid for a firm, corporation, or other organization must show evidence of his authority so to bind such firm, corporation, or organization.
- 1.8 Bids received after the time and date established for receiving bids will be rejected.

### **2. BIDDER'S SECURITY**

- 2.1 Bid security, as a guarantee of good faith, in the form of a certified check, cashier's check, or bidder's bond, may be required to be submitted with this bid document, as indicated of the Proposal Form.
- 2.2 If alternate bids are submitted, only one bid security will be required, provided the bid security is based on the amount of the highest gross bid.
- 2.3 Such bid security will be returned to the unsuccessful bidders when the award of bid is made.
- 2.4 Bid security will be returned to the successful bidder(s) as follows:
  - 2.4.1 For single order bids with specified quantities: upon the delivery of all equipment or merchandise, and upon final acceptance by the City.
  - 2.4.2 For all other contracts: upon approval by the City of the executed contract and bonds.
- 2.5 City shall have the right to retain the bid security of bidders to whom an award is being considered until either:
  - 2.5.1 A contract has been executed and bonds have been furnished.
  - 2.5.2 The specified time has elapsed so that the bids may be withdrawn.
  - 2.5.3 All bids have been rejected.

- 2.6 Bid security will be forfeited to the City as full liquidated damages, but not as a penalty, for any of the following reasons, as pertains to this specification document:

- 2.6.1 If the bidder fails to deliver the equipment or merchandise in full compliance with the accepted proposal and specifications.
- 2.6.2 If the bidder fails or refuses to enter into a contract on forms provided by the City, and/or if the bidder fails to provide sufficient bonds or insurance within the time period as established in this specification document.

### **3. EQUAL OPPORTUNITY**

- 3.1 Each bidder agrees that it will not discriminate against any employee or applicant for employment because of race, color, religion, sex, national origin, ancestry, disability, age, or marital status. Bidder shall fully comply with the provisions of Chapter 11.08 of the Lincoln Municipal Code.
- 3.2 Successful bidder will be required to comply with the provisions of the City's Affirmative Action Policy (Contract Compliance, Sec. 1.16).
- 3.3 The Equal Opportunity Officer will determine compliance or non-compliance with the City's Affirmative Action Policy upon a complete and substantial review of successful bidder's equal opportunity policies, procedures and practices.

### **4. DATA PRIVACY**

- 4.1 Bidder agrees to abide by all applicable State and Federal laws and regulations concerning the handling and disclosure of private and confidential information concerning individuals and corporations as to inventions, copyrights, patents and patent rights.
- 4.2 The bidder agrees to hold the City harmless from any claims resulting from the bidder's unlawful disclosure or use of private or confidential information.

### **5. BIDDER'S REPRESENTATION**

- 5.1 Each bidder by signing and submitting a bid, represents that the bidder has read and understands the specification documents, and the bid has been made in accordance therewith.
- 5.2 Each bidder for services further represents that the bidder is familiar with the local conditions under which the work is to be done and has correlated the observations with the requirements of the bid documents.

### **6. INDEPENDENT PRICE DETERMINATION**

- 6.1 By signing and submitting this bid, the bidder certifies that the prices in this bid have been arrived at independently, without consultation, communication or agreement, for the purpose of restricting competition, as to any matter relating to such prices with any other bidder or with any competitor; unless otherwise required by law, the prices which have been quoted in this bid have not been knowingly disclosed by the bidder prior to bid opening directly or indirectly to any other bidder or to any competitor; no attempt has been made, or will be made, by the bidder to induce any person or firm to submit, or not to submit, a bid for the purpose of restricting competition.

## **7. CLARIFICATION OF SPECIFICATION DOCUMENTS**

- 7.1 Bidders shall promptly notify the Purchasing Agent of any ambiguity, inconsistency or error which they may discover upon examination of the specification documents.
- 7.2 Bidders desiring clarification or interpretation of the specification documents shall make a written request which must reach the Purchasing Agent at least seven (7) calendar days prior to the date and time for receipt of bids.
- 7.3 Interpretations, corrections and changes made to the specification documents will be made by written addenda.
- 7.4 Oral interpretations or changes to the Specification Documents made in any other manner, will not be binding on the City; and bidders shall not rely upon such interpretations or changes.

## **8. ADDENDA**

- 8.1 Addenda are written instruments issued by the City prior to the date for receipt of bids which modify or interpret the specification document by addition, deletion, clarification or correction.
- 8.2 Addenda will be mailed or delivered to all who are known by the City to have received a complete set of specification documents.
- 8.3 Copies of addenda will be made available for inspection at the office of the Purchasing Agent.
- 8.4 No addendum will be issued later than forty-eight (48) hours prior to the date and time for receipt of bids, except an addendum withdrawing the invitation to bid, or an addendum which includes postponement of the bid.
- 8.5 Bidders shall ascertain prior to submitting their bid that they have received all addenda issued, and they shall acknowledge receipt of addenda on the proposal form.

## **9. ANTI-LOBBYING PROVISION**

- 9.1 During the period between the bid close date and the contract award, bidders, including their agents and representatives, shall not directly discuss or promote their bid with any member of the City Council or City Staff except in the course of City-sponsored inquiries, briefings, interviews, or presentations, unless requested by the City.

## **10. BRAND NAMES**

- 10.1 Wherever in the specifications or proposal form brand names, manufacturer, trade name, or catalog numbers are specified, it is for the purpose of establishing a grade or quality of material only; and the term "or equal" is deemed to follow.
- 10.2 It is the bidder's responsibility to identify any alternate items offered in the bid, and prove to the satisfaction of the City that said item is equal to, or better than, the product specified.
- 10.3 Bids for alternate items shall be stated in the appropriate brand on the proposal form, or if the proposal form does not contain blanks for alternates, bidder MUST attach to the specification documents on Company letterhead a statement identifying the manufacturer and brand name of each proposed alternate, plus a complete description of the alternate items including illustrations, performance test data and any other information necessary for an evaluation. The bidder must indicate any variances by item number

from the specification document no matter how slight. Bidder must fully explain the variances from the specification document, since brochure information may not be sufficient.

- 10.4 If variations are not stated in the proposal, it will be assumed that the item being bid fully complies with the City's specifications.

## **11. DEMONSTRATIONS/SAMPLES**

- 11.1 Bidders shall demonstrate the exact item(s) proposed within seven (7) calendar days from receipt of such request from the City.
- 11.2 Such demonstration can be at the City delivery location or a surrounding community.
- 11.3 If bidder does not have an item in the area, it will be at the bidder's expense to send appropriate City personnel to the nearest location to view and inspect proposed item(s).
- 11.4 If items are small and malleable, and the bidder is proposing an alternate product, the bidder MUST supply a sample of the exact item. Samples will be returned at bidder's expense after receipt by the City of acceptable goods. Bidders must indicate how samples are to be returned.

## **12. DELIVERY**

- 12.1 Each bidder shall state on his proposal form the date upon which he can make delivery of all equipment or merchandise. Time required for delivery is hereby made an essential element of the bid.
- 12.2 The City reserves the right to cancel orders, or any part thereof, without obligation, if delivery is not made within the time(s) specified on the proposal form.
- 12.3 All bids shall be based upon **inside** delivery of the equipment or merchandise F.O.B. the City at the location specified by the City, with all transportation charges paid.

## **13. WARRANTIES, GUARANTEES AND MAINTENANCE**

- 13.1 Copies of the following documents must accompany the bid proposal for all items being bid:
  - 13.1.1 Manufacturer's warranties and/or guarantees.
  - 13.1.2 Bidder's maintenance policies and associated costs.
- 13.2 As a minimum requirement of the City, the bidder will guarantee in writing that any defective components discovered within a one (1) year period after the date of acceptance shall be replaced at no expense to the City. Replacement parts of defective components shall be shipped at no cost to the City. Shipping costs for defective parts required to be returned to the bidder shall be paid by the bidder.
- 13.3 Bidder Warrants and represents to the City that all software/firmware/hardware/equipment /systems developed, distributed, installed or programmed by Bidder pursuant to this Specification and Agreement.
  - 13.3.1 That all date recognition and processing by the software/firmware/hardware/equipment/system will include the four-digit-year format and will correctly recognize and process the date of February 29, and any related data, during Leap years; and
  - 13.3.2 That all date sorting by the software /firmware/hardware/ equipment/system that includes a "year category" shall be done based on the four-digit-year format. Upon being notified in writing by the City of the failure of any software/ firmware/

hardware /equipment /systems to comply with this Specification and Agreement, Contractor will, within 60 days and at no cost to the City, replace or correct the non-complying software/ firmware/ hardware/ equipment/ systems with software/firmware/ hardware/equipment/ systems that does comply with this Specification and Agreement.

- 13.3.3 No Disclaimers: The warranties and representations set forth in this section 13.3 shall not be subject to any disclaimer or exclusion of warranties or to any limitations of Licensor's liability under this Specification and Agreement.

#### **14. ACCEPTANCE OF MATERIAL**

- 14.1 All components used in the manufacture or construction of materials, supplies and equipment, and all finished materials, shall be new, the latest make/model, of the best quality, and the highest grade workmanship.
- 14.2 Material delivered under this proposal shall remain the property of the bidder until:
- 14.2.1 A physical inspection and actual usage of this material is made and found to be acceptable to the City; and
- 14.2.2 Material is determined to be in full compliance with the specifications and accepted proposal.
- 14.3 In the event the delivered material is found to be defective or does not conform to the specification documents and accepted proposal, then the City reserves the right to cancel the order upon written notice to the bidder and return materials to the bidder at bidder's expense.
- 14.4 Successful bidder shall be required to furnish title to the material, free and clear of all liens and encumbrances, issued in the name of the City of Lincoln, Nebraska, as required by the specification documents or purchase orders.
- 14.5 Selling dealer's advertising decals, stickers or other signs shall not be affixed to equipment. Vehicle mud flaps shall be installed blank side out with no advertisements. Manufacturer's standard production forgings, stampings, nameplates and logos are acceptable.

#### **15. BID EVALUATION AND AWARD**

- 15.1 The signed bid proposal shall be considered an offer on the part of the bidder. Such offer shall be deemed accepted upon issuance by the City of purchase orders, contract award notifications, or other contract documents appropriate to the work.
- 15.2 No bid shall be modified or withdrawn for a period of ninety (90) calendar days after the time and date established for receiving bids, and each bidder so agrees in submitting the bid.
- 15.3 In case of a discrepancy between the unit prices and their extensions, the unit prices shall govern.
- 15.4 The bid will be awarded to the lowest responsive, responsible bidder whose proposal will be most advantageous to the City, and as the City deems will best serve their requirements.
- 15.5 The City reserves the right to accept or reject any or all bids; to request rebids; to award bids item-by-item, by groups, or "lump sum"; to waive irregularities and technicalities in bids; such as shall best serve the requirements and interests of the City.

#### **16. INDEMNIFICATION**

- 16.1 The bidder shall indemnify and hold harmless the City, its members, its officers and employees from and against all claims, damages, losses, and expenses, including, but not limited to attorney's fees arising out of or resulting from the performance of the contract, provided that any such claim, damage, loss or expense is attributable to bodily injury, sickness, disease or death, or to injury to or destruction of tangible property other than goods, materials and equipment furnished under this contract) including the loss or use resulting therefrom; is caused in whole or part by any negligent act or omission of the bidder, any subcontractor, or anyone directly or indirectly employed by any one of them or anyone for whose acts made by any of them may be liable, regardless of whether or not it is caused by a party indemnified hereunder.
- 16.2 In any and all claims against the City or any of its members, officers or employees by an employee of the bidder, any subcontractor, anyone directly or indirectly employed by any of them or by anyone for whose acts made by any of them may be liable, the indemnification obligation under paragraph 16.1 shall not be limited in any way by any limitation of the amount or type of damages, compensation or benefits payable by or for the bidder or any subcontractor under worker's or workmen's compensation acts, disability benefit acts or other employee benefit acts.

#### **17. TERMS OF PAYMENT**

- 17.1 Unless other specification provisions state otherwise, payment in full will be made by the City within thirty (30) calendar days after all labor has been performed and all equipment or other merchandise has been delivered, and all such labor and equipment and other materials have met all contract specifications.

#### **18. LAWS**

- 18.1 The Laws of the State of Nebraska shall govern the rights, obligations, and remedies of the Parties under this proposal and any agreement reached as a result of this process.

#### **19. AFFIRMATIVE ACTION**

- 19.1 The City of Lincoln-Lancaster County Purchasing Division provides equal opportunity for all bidders and encourages minority businesses and women's business enterprises to participate in our bidding process.

#### **20. LIVING WAGE**

- 20.1 The bidders agree to pay all employees employed in the performance of this contract, a base wage of not less than the City Living Wage per section 2.81.010 of the Lincoln Municipal Code. This wage is subject to change up or down every July.